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### COMMERCIAL AGENCY AND PROFESSIONAL SERVICES FEES

Freehold - 2% of the sale price agreed plus VAT at the current rate

Lettings - 10% of the average rent over the first review period  
disregarding any rent free periods or incentives

Acquisition - Freehold minimum 1% of the purchase price achieved plus  
VAT at the current rate

Leasehold 7.5% of the first years rent plus VAT at the current rate

Rent Review - 7.5% of the annual rent achieved plus VAT at the current rate

Lease Renewals - 7.5% of the annual rental agreed plus VAT

Dilapidation claims - 5% plus VAT of the claim

### COMMERCIAL PROPERTY MANAGEMENT

Rent collection – minimum 5% of the annual rental received net of VAT

Service charge collection – minimum 5% of the service charge collected

